

URGENT

## Office of the Principal, Bhadrak Autonomous College, Bhadrak

Notice No 1226 Date 19-04-25

In pursuance of DHE Odisha Letter No. 19825 dated 15.04.2025, all regular teaching staff of the college (Phase- 1) are hereby requested to create their basic profile in the HIMS Portal at the earliest. For smooth facilitation of profile creation, they are requested to contact Dr. Gopinath Khutia, Assistant Professor (TE) at IQAC cell of the college. Faculty members must submit/carry the following details (Mandatory\*):

1. HRMS ID\*
2. Email ID\*
3. Mobile Number\*
4. Date of Birth\*
5. Date of Joining in Higher Education (OPSC)\*
6. Designation\*
7. Cadre Group\*(A/B)
8. Aadhaar Number\*
9. PAN Number
10. Blood Group\*
11. Present Salary Account Details (A/C No, Branch & IFSC) \*
12. Category (UR/SC/ST/SEBC) \*
13. Religion\*
14. Marital Status\*

Name of Department	Schedule of HIMS Profile Creation at IQAC Cell
Commerce	21-04-2025(12.30 pm onwards)
All Arts Departments	22-04-2025 & 23-04-2025(12.30pm onwards)
All Science Departments	24-04-2025 & 25-04-2025(12.30pm onwards)

All concerned are requested to comply without fail.

  
Principal

Bhadrak Autonomous College, Bhadrak  
Bhadrak

Memo No 1227 Date 19-04-25

Copy to Administrative Bursar/All Departments/College Notice Board/Nodal Officer, HIMS/OIC, College Website/Establishment Section/Head Clerk for information.

  
Principal

Bhadrak Autonomous College, Bhadrak  
Bhadrak (Auto) College,  
Bhadrak